

Davidson County Public Library
Invited Guests, Presenters, and Vendors
Agreement

Davidson County Public Library occasionally extends invitations to outside organizations or individuals to provide presentations, exhibits, or services to staff and patrons on library property (including parking lot, grounds, and public spaces located inside library facilities) and at library-sponsored programs off-site when the purposes of the organizations or individuals align with the library's mission and programming.

These outside individuals and organizations must complete and sign the following agreement and submit it for approval at least one month in advance:

Name: _____

Organization Represented, if applicable: _____

Address: _____

Phone: _____

Email: _____

Purpose of Visit: _____

Date(s) and Time(s) of presentation, exhibit, delivery of service or product, etc.: _____

By signing this form, my organization and I agree to the following:

- To abide by the [Library Use and Behavior Guidelines](#)
- Not to charge fees or solicit donations or clients
- Not to disrupt the use of the library by others
- That the issuance of an invitation by the Davidson County Public Library does not constitute an endorsement

Signature: _____

Date: _____



Staff Approval: _____

Date: _____