



# DAVIDSON COUNTY HEALTH DEPARTMENT

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## Event Coordinator Application for a Temporary Food Establishment

Please provide all the requested information concerning the event and regulated food vendors. All regulated food vendors shall meet rules 15A NCAC 18A .2665 through .2669 of the North Carolina Rules Governing the Food Protection and Sanitation of Food Establishments .2600. This information will assist the Davidson County Health Department in identifying potential public health issues that could occur during the event.

Name of the Event: \_\_\_\_\_

Date(s) of the Event: \_\_\_\_\_

Time(s) of day that the event will operate: \_\_\_\_\_

Location of the Event: \_\_\_\_\_

Name of the Event Coordinator: \_\_\_\_\_

Telephone Number(s): \_\_\_\_\_

E-mail Address: \_\_\_\_\_

### Contact Information for Other Event Staff:

Name(s)	Telephone #	E-mail Address
_____	_____	_____

Number of Temporary Food Establishments attending the event: \_\_\_\_\_

How many are stating a non-profit status (ex. churches, clubs, organizations, etc.): \_\_\_\_\_

**\*\*All non-profit groups shall provide a copy of their non-profit status from the IRS or North Carolina Department of Revenue tax exempt status designation prior to the event. Those that cannot present this documentation will be required to pay the temporary food establishment permit fee of \$ 75.00 and meet the required rules in order to obtain a permit.**

What time will the temporary food establishment(s) be completely **set up and ready** for a permit visit by staff from the Davidson County Health Department: \_\_\_\_\_.

**Set up and Ready** means that the temporary food establishment is completely constructed, all required and other equipment are in place, that equipment and utensils are cleaned & sanitized. Water and water hoses are provided and properly installed, power is available, overhead protection and insect control measures are in place, and proper food protection and storage measures are available.

Identify the water supply source: \_\_\_\_\_

Vendors wanting to obtain a temporary food establishment permit may not bring water from other locations to the festival. Persons unable to connect to the municipal supply source may:

- 1) Bring water from their commissary if operating under a mobile food unit permit at this event.
- 2) Bring water from an inspected and tested municipal source.
- 3) Purchase sealed, bottled water from a plant inspected by the NC Department of Agriculture & Consumer Services, or if the bottling plant is in another state, that state's appropriate agency.

How and where will wastewater be disposed: \_\_\_\_\_

How and where will waste grease and cooking oils be disposed: \_\_\_\_\_

How will garbage/trash be picked up & disposed: \_\_\_\_\_

Will electricity be supplied to the food vendors (yes or no): \_\_\_\_\_

If yes please explain: \_\_\_\_\_

Will there be a petting zoo: \_\_\_\_\_

Estimate event attendance: \_\_\_\_\_

Number of toilets provided: \_\_\_\_\_

Number of handwash sinks provided: \_\_\_\_\_

Please submit a map of the event area/grounds detailing the location of the following:

- |                                      |                                      |
|--------------------------------------|--------------------------------------|
| 1) Temporary food establishments     | 4) Water connections & fill stations |
| 2) All toilets and handwash stations | 5) All electrical hook ups           |
| 3) Any petting zoo or animal rides   | 6) Event boundaries                  |

**Definitions:**

Temporary Food Establishment - is a food establishment that operates in conjunction with and is affiliated with a transitory fair, carnival, circus, festival or public exhibition.

Regulated foods/potentially hazardous foods – An animal or plant food that has been heated or cooked and requires time/temperature control for safety to limit foodborne illness.

**This includes:** turkey legs, hot dogs, hamburgers, chicken, French fries, rice, beans, tomatoes, lettuce, deli meats, drinks such as real fruit smoothies, etc.

**This does not include:** popcorn, cotton candy, funnel cakes, elephant ears, most drinks, candy apples.

Non-profit – Means (churches, clubs, and organizations, etc.) that are incorporated as non-profit corporations in accordance with NC Department of Revenue, Chapter 55A of the General Statutes or that are exempt from federal income tax under the Internal Revenue Service, as defined in G.S. 105-228.90.

Please contact the Davidson County Health Department, Division of Environmental Health at (336)-242-2310 or e-mail [environmental.health@davidsoncountync.gov](mailto:environmental.health@davidsoncountync.gov) if you have any questions, concerns, or comments.