

How may we help?

Access service information and apply online – all from here.

Search for something like "Commercial Fast Track Permit Application" or "Tenant Up-fit Application"

Discover Online Services

Choose below to browse services by department



Central Permitting Department

Fire Permit Application, Electrical Permit + 21 more



Environmental Health Division

Complaints - Environmental Health, Improvement Permit (IP) and Construction Authorization (CA)



Planning and Zoning Department

911 Address Request, Zoning Complaint Form-Amended

Once you have logged in please click on **My Account** located at the top right-hand side of the page.

[Back Home](#)[Dashboard](#)[Messages](#)[Profile](#)[Your Records](#)[Applications](#)[Projects](#)[Permits & Docs](#)[Payments](#)[Inspections](#)

Your Applications

ID	Type	Location	Date Created	Status
B-25-123	Residential Building Permit	912 Greensboro Street Lexington, NC 27292	Feb 3, 2025	Active

Click on **Applications** on the left-hand side of the page. You should then see a list of all your applications in the middle of the page. Click on the application you need.

Residential Building Permit
B-25-123

Your Submission

Attachments

Guests (0)

- ☒ Intake Review/Fee Assessment
- ☒ Zoning Review/Fee Assessment
- ☒ Floodplain Approval
- ☐ Permit Fees
- ☐ Zoning Permit Fee
- ☒ Building Permit Issuance
- ☒ Zoning Permit Issuance
- ☒ Building Card Issuance
- ☒ Zoning Card Issuance
- ☒ Building Inspection(s)
- Building Final Inspection
- Certificate of Occupancy/Certificate of Compliance Review
- Utilities Release

Attachments

Attachment	File
Site Plan Required Mark the structure and distances to the property lines. For new homes, please show the location of the driveway. If you have a survey please utilize the survey to show the project.	TEST.pdf Uploaded on Feb 3, 2025 at 7:43 am Open file
Building Plans Required Drawings and specifications, shall be drawn to scale with sufficient clarity and detail to indicate the nature and character of the work and shall accompany the application for a permit. All information, drawings, specifications and accompanying data shall bear the name, address and signature of the person responsible for the design. Architectural plans should include drawings for floor plans, elevations, sections, details, and schedules if applicable. Structural drawings should include as examples, footing/foundation details, connections and anchorage, beams, columns, and slabs, floor, ceiling, and wall	TEST.pdf Uploaded on Feb 3, 2025 at 7:43 am Open file

You should see your application now. On the left side of the page, click on **Attachments**. You can now upload any missing documents here. If you are needing to upload an additional document, scroll to the bottom of the page and click on **Add Attachment**.

NC Lien Agent Appointment Required You can access NC Liens here .	TEST.pdf Uploaded on Feb 3, 2025 at 7:43 am Open file
Any Other Supporting Documents	No file uploaded Upload
Improvement Permit/Authorization to Construct (ATC) Approval for New Septic Systems Required Issued by Environmental Health stating that your property can be approved upon.	TEST.pdf Uploaded on Feb 3, 2025 at 7:43 am Open file
Add attachment	